

If you are **aged 19+** you may be eligible to apply for support for travel and childcare costs from either the **Adult Discretionary Learner Support Funds** or the **Advanced Learner Loan Bursary**

Please Note: both these funds are limited and therefore **NO GUARANTEE** of funding can be made.

Eligibility Criteria: you are eligible to apply if you are aged 19+ on 31st August 2025, studying on a relevant course and your total annual household income is less than £40,000 per annum.

Household income will be calculated using one or more of the following as applicable (evidence will be required) –

- Tax Credits – all pages of the most recent Tax Credit Award Notice will be required
- Proof of Earnings / Wages / Income Support, Job Seekers Allowance, Employment Support Allowance (Incapacity Benefit) dated within the last 3 months
- Universal Credit – the last 3 months statements in full
- Other income eg Pension, Carers Allowance, Student Loan

Personal Independence Payment and the Disability Element of any Child Tax Credits will NOT be taken into account as part of household income – **please make us aware if this is part of any payment you receive as it is not always evident.**

Funds for Hardship

You can apply for funding to help towards the costs of coming to college eg **transport costs, food at college** and towards the costs of equipment, uniform and trips provided these are **compulsory** to you completing your course and are not already provided for you by the college.

If you are eligible, you will receive

- 100% contribution towards travel costs for students who live more than 1 mile from college. This will be paid on a weekly basis during term time.
- Minimum 75% contribution towards **compulsory** course costs eg uniform, equipment and trips
- £4.50 per day towards the cost of food based on the number of days in college per week.

All awards are subject to meeting the **Terms and Conditions of Payment** as shown on the reverse of this document and the required levels of attendance, behaviour, attitude and commitment.

You can apply for all types of Bursary via the Online Application Portal which will be available in the Student Services area of the college website from Thursday 21st August 2025.

Terms and Conditions of Payment

You are **NOT eligible** for funding if –

- you are studying on a waged Apprenticeship or Higher Education course
- you have been released on temporary license from prison or young offender institution
- you are receiving support through Additional Learning Support for the same purpose.

Funding will only be awarded provided the student –

- Bursary funds will only be awarded provided the student applies before the closing date for applications (if applicable), meets the application criteria and once they have provided all relevant information / documents requested
- Receipt of any weekly payments will be based on achieving **at least 90% overall attendance each week in all classes** including compulsory Maths and English classes (GCSE or Functional Skills) and work experience placements.
- Attendance less than 90% will result in payments being **adjusted accordingly** based on % weekly attendance. Backdated payments will also be based on overall % attendance at time of processing. It is not possible to backdate funding for meals.

Some payments are made directly into Student Bank Accounts so we advise you ensure you have an account open **before** you apply – **bank account name must match the name in which you are enrolled at college.**

Applications will be available via the Online Application Portal in the Student Support area on the college website from **Thursday 21st August 2025** and will be processed in the order that they are received, fully completed with all necessary evidence.
(subject to availability of funds)

Funds for Childcare

There is a limited amount of funding available to support with childcare costs

Funding for childcare will only be provided for

- the day / times the student is in timetabled lessons (allowing for travel time to/from college)

but **will not be provided** to cover

- free study periods
- half term / holiday weeks (you may be required to pay the full fee for these weeks)
- deposits or retainer fees and any additional costs for meals etc not already included in the main nursery fee.

If you are eligible you will receive an 80% contribution towards childcare costs on a term time only basis for a maximum of 3 children. You will be **required to contribute the remaining 20% directly to the provider yourself** and failure to keep up to date with payments to your childcare provider will also result in funding being stopped.

All awards are subject to meeting the Terms and Conditions of Payment as shown above.

IMPORTANT NOTICE

Childcare Funding is **extremely limited** and is offered on a **first come first served basis** subject to eligibility. If you think you will require childcare funding for your course you are strongly advised to **contact Anne Holt in Student Services as soon as possible** on 0161 280 8420 or via email anne.holt@burycollege.ac.uk to request a separate application form.