



Accuracy

The accuracy of your writing is very important and can affect the meaning of your sentence if you misspell words or use incorrect grammar or punctuation.

Full stops and capital letters:

Add in the correct full stops and capital letters where needed.

1. it was a glorious january day when Alicia left the house she saw a cat meandering musingly down the empty street new year's day should have been a glorious success but it wasn't she panicked suddenly, her chest tightening like a balloon out of air she stopped everything went black she fell like a hard glob of cement hitting the road
2. every time it happens every time it's not new every time the same outcome every time ends blue and cold like the last he turned suddenly and saw it, creeping, creeping as a spider nearly upon his prey the day, though, isn't what he wants it to be now and he walks away never to return

Commas:

Never use a comma to replace a full stop or a connective. They should only be used to list, or to separate clauses in a sentence. If the two clauses are about different things entirely don't use a comma.

Insert the commas into these sentences (if needed). 6/7 and 8/9 have two possible answers – give both:

- 1) If property prices continue to drop however he may work until he is 65.
- 2) Anyway he was wrong about her. She was pretty petite kind thoughtful and funny.
- 3) Much of what we really want is not what we think we want.
- 4) Surrey emerged as a pioneer of the sonnet form which later became known as the Shakespearian sonnet.
- 5) The Sheikh offered me two men's jackets three of his father's camels and twenty of his followers' concubines.
- 6) James walked on his head a little higher than usual.
- 7) James walked on his head a little higher than usual.

Semi-Colons and Colons:

One of the boxes you have to tick in question 5 is the use of 'varied punctuation'. Using just one or two semi-colons will help you to not only tick this box but also form different sentence structures, thereby killing two birds with one stone.

Decide whether you need a semi-colon, a comma or a colon (or none, or all) in the following:

- 1) This poem's style is really difficult it's impossible to tell what its style really is.
- 2) She had only one purpose in life she wanted to teach them to punctuate correctly.
- 3) This is a difficult exercise I am having fun though.
- 4) He should've asked to borrow her pen the bruise on his nose was rather painful.
- 5) Between the two of them they managed fourteen very sorrowful-looking semi-colons a dreadful excuse for a colon four beautiful black dots which passed as commas and eight apostrophes most of them in the right place.
- 6) Every day became harder she struggled more and more.
- 7) Nevertheless it all became clear she had thought through the problem and succeeded.
- 8) If she hadn't left him he would've shouted anyway probably at her total lack of regard for the rules of punctuation.

SPELLING

Basic words must be spelt correctly and to creep into the higher marks you need to be spelling more ambitious words correctly too!

Identify the correct spelling below:

- Over there/their/they're.
- There/Their/They're are too many students in this class!
- There/Their/They're clothes are red.
- Many people say there/their/they're silly.

Are the following words spelt correctly? If not, correct them:

Imposible

Goverment

Acurate

Heven

Elleven

accompanny

Gratefull

mudle

Hopless

calous

Abreviate

careles

Acuraccy

errer

Speling

aquire

Dodegy

liase

Brige

brought

Anallise

commitee